

SSAB Americas OHSAS 18001

Section:

Document: Visitor Safety Rules

Page 1 of 2

VISITOR SAFETY RULES AND REGULATIONS

The safety and health of plant visitors is as important to SSAB as the safety and health of its own employees.

In keeping with this sentiment, all visitors are expected to adhere to the following safety rules and regulations as a minimum. Additional rules and regulations may be imposed by any SSAB Tour Guide based on tour activities.

- (1) All visitors must sign the SSAB Group Release/Disclaimer of Liability prior to the commencement of a tour.
- (2) If requested by an SSAB Tour Guide, visitors participating in a technical exchange must sign a Tour Confidentiality Agreement prior to the commencement of a tour.
- (3) All visitors must park private vehicles in authorized visitor parking spots or at a location designated by a Tour Guide.
- (4) The following Personal Protective Equipment (PPE) must be worn at all times:
 - ☑ Head Protection (hard hats)
 - ☑ Eye Protection (safety glasses with side shields)
 - ☑ Foot Protection (hard soled leather shoes or boots)
 - > Open toed footwear is prohibited at all times
 - High heeled shoes or boots are prohibited
 - Skirts and shorts are prohibited at all times
 - Additional PPE may be required as designated by the Tour Guide to include hearing protection and flame retardant outer garments
 - Remove jewelry during tours to avoid getting it caught on fixed objects
- (5) No cameras (still or video, including cellular camera phones) or any other recording devices may be used during the tour.
- (6) All visitors must remain with their assigned Tour Guide at all times and immediately follow safety instructions given by the guide.
- (7) Materials and equipment encountered on a tour may have sharp edges or hot surfaces. Do not touch materials or equipment without consulting a Tour Guide.

Reviewed by:	Approved by:	Rev. No.	Rev. Reason:	Effective Date:
Shannon Johnson	Shawn Crites	2	Add #11	2/27/2012

SSAB	SSAB Americas OHSAS 18001		
Level: 3	Section:		
Document: Visitor Safety Rules	Page 2 of 2		

- (8) Some emergency conditions encountered in our facilities could require a building evacuation. In the event of an evacuation, proceed with your Tour Guide to the designated meeting area outside the building.
- (9) Remain clear of moving machinery and be aware of overhead cranes and mobile equipment operating near your tour route.
- (10) Common sense is an important defense against accidental injury. Be alert to your surroundings at all times and be aware of the activity taking place in your immediate vicinity.
- (11) WARNING: If you wear a pacemaker, you are prohibited from entering the EAF due to the furnace disrupting the electrical impulses from the pacemaker, possibly causing it to malfunction.

If you have any questions regarding your safety do not hesitate to raise them with your Tour Guide.

Reviewed by:	Approved by:	Rev. No.	Rev. Reason:	Effective Date:
Shannon Johnson	Shawn Crites	2	Add #11	2/27/2012